



## Marquee booking form

**Telephone: 01977 649 096 or 07802 5983512 Fax: 01977 651 736**

**Please make cheques payable to EVENTSFX Ltd.**

I enclose cheque to the value of 15% being the booking fee for our function.  
80% payment due one month before function.  
Balance due one week before event

Signed.....

Name of Company, Club .....

Name of Organiser .....

Address .....

.....

Telephone: Home ..... Business .....

Date of Erection ..... Type of Marquee ..... Frame - Pole

Function to be held at .....

Date of Dismantle .....

No of Guests ..... Approx No of Guests Day .....

Size of Marquee ..... Approx No of Guests Eve .....

(The definite number to be advised at least 7 days prior to date of function)

continued over...



Marquee booking form continued

- Price Quoted .....
- Heaters .....
- Toilets .....
- Ancillary Equipment .....
- Electrics .....
- Ancillary Equipment Required .....
- Any Special Instructions .....