



Catering booking form

Telephone: 01977 649 096 or 07802 5983512 Fax: 01977 651 736

Please make cheques payable to EVENTSFX Ltd.

I enclose cheque to the value of 15% being the booking fee for our function.
80% payment due one month before function.
Balance due one week before event

Signed.....

Name of Company, Club

Name of Organiser

Address

.....

Telephone: Home Business

Date of Function Type of Function

Function to be held at

Time of Reception Time of Meal

If Wedding, Time of Ceremony

Approximate Number of Guests

(The definite number to be advised at least 7 days prior to date of function)

Menu Required Price Quoted

Wines, Beers, Spirits, Soft Drinks or Free Bar Facilities Required

Reception.....

Meal

Do You Wish any Change to Menu

Any Special Instructions

Dietary Requirements